

**Minutes of the PATIENT PARTICIPATION GROUP MEETING held on  
Wednesday 22<sup>nd</sup> March 2017 at 6.30pm, Valley medical Centre**

**Present**

Practice representative – Dr David Baron, Practice Manager – Liz Sedgwick  
Patient representative – Janet Ksztan, M Tatchell, J Fisher, Chris Milnes, Jim Brackenridge, Anne Payne, Biz King  
Apologies: Cliff North, Judy Pearson, Margaret Derbyshire, Bev Fretwell, Barbara Horsman, Pauline Naylor, Dennis Peedle

**1. Minutes of meeting dated 21<sup>st</sup> September 2016**

The minutes of the previous meeting were reviewed, there were no matters arising

**2. CQC Report**

Since the last meeting the practice has had its CQC inspection. Members of the group were notified and invited to speak to the inspector if available. Thank you to those patients who were able to come. The report was distributed to the group when it arrived. It's a lengthy document that has recognised good practice in the majority of areas. Overall the practice outcome was good. There were a couple of items mentioned that had required addressing. These were documented in the report and the Practice manager explained to the group what these meant and how they had been addressed. The inspection was quite stressful as the practice had staff off ill and they came the Monday before Christmas – arguably the busiest day of the year. However the team rallied round and pleased with the result.

**3. Neighbourhood Working**

The practice continues to work closely with the neighbouring practices of Deepcar and Oughtibridge. The three practices are also involved with the People Keeping Well scheme being run by Sheffield City Council to encourage closer working with the voluntary sector to support people with non medical needs. The practices are working with the Community partnerships being led by South Yorkshire Housing Association which have bid for a small pot of money to continue the work started last year with the asset register.

Stocksbridge has successfully become a pilot scheme for Well North that is promoting the social enterprise work, integrating social and health care needs and providing a holistic approach to patient care.

There is also a drive from our Sheffield CCG to provide more of a signposting service to help people with the services and help they can access locally.

The outcome from these three projects is to delivery social prescribing for the benefit of the community.

**4. New services** – the three practices have access to new services starting in the forthcoming months.

- **Your shape – Why Weight**, - a six week weight management course being held at Deepcar Surgery 1230, including nutrition advice. Available to all patients in our neighbourhood with no charge. This is proving popular.

- **Young People Drop In, Sexual Health Services** - to be starting at Valley Medical Centre in April, full details to be finalised but hopefully working with the school.
- **Exercise referrals,** - Practices can refer to the Community sports centre to one of their exercise sessions. Doctors complete a referral form with information for the staff running the course. This is also well attended. When the leisure centre closed there were no other provision for our patients so this is very good news.
- **Dementia café**  
The Venue has achieved funding for a Dementia Café. This will be starting in the spring as the details are still being worked out.

#### **5. Community Support Workers (CSW)**

There has been a reorganisation of this service and Jack Dale has been moved to another part of the city. Valley Medical Centre will have a named CSW from April.

#### **6. Primary Care Sheffield – Out Of Hours - Satellite Units**

The service being provided to deliver care evenings and weekends for our patients is being reviewed. We are still pressing to have this service delivered at Fairlawns, the medical centre in Middlewood, to enable our patients to access this service more easily.

#### **7. Staff Changes**

A new doctor will be joining us in May, Dr Naomi Sen who will be covering six sessions a week initially. Dr Moorhead retired from General Practice in February so we have had a few locum doctors in the intervening period.

We have also appointed a new Health Care Assistant/Medical Secretary. As part of our workforce planning we need to have staff who can cover more than one role. Many of our staff are approaching retirement age and have reduced their hours so there will be changes in the next few years.

#### **8. Surgery Premises Update**

Unfortunately we have lost our opportunity to move to new premises. The delay in the approval process increased building costs which made it no longer financially viable for the developer. We are looking at the possibility of obtaining a grant to further modernise the existing premises but the processes within the NHS seem to be in disarray so we await what the next step is.

#### **9. Any other business**

#### **Date and Time of Next Meeting**

September 2017 – to not coincide with the community forum